

St. Coletta Day School of Milwaukee

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Hello all,

At the end of last school year, and over the summer several emails and social media announcements went out regarding the requirement for all adult school volunteers (all chaperones, room parent(s), etc...) to have completed the "Safe Environment" (also known as "Safeguarding") class, and mandatory background check before they can volunteer at St Coletta or St Sebastian schools. This is a requirement set by the Archdioceses of Milwaukee, and as we are hosted by an Archdiocesan School we follow and respect these guidelines that were established to help keep our children safe.

We are hoping that you all were able to take advantage of the several opportunities to attend the free class offered at St Sebastian Church over the summer, but if you didn't - there are several other options to attend the class all around the Milwaukee area. I'm sure there is one near your home or office. You only need to complete the class once, and there is no cost to you for the class.

- If you HAVE NOT completed the "Safe Environment" class - it's easy to sign up online at <https://milwaukee.cmgconnect.org/>. Register as a "Volunteer" at "St Sebastian - Milwaukee". Then choose an in-person class location and time that works best for you. Once you have completed the class please email the school right away, and let us know so we can initiate the background check and update our records listing you as an authorized volunteer.
- If you HAVE completed the "Safe Environment" class (in the past, or recently) would you please reply to this email ASAP, and let us know so that we can initiate the background check and update our records listing you as an authorized volunteer - the teachers have several fun field trips planned and we know you don't want to miss out on the opportunity to spend time with your child and their friends.

No matter where you are in the process, timing is crucial - it can take up to several weeks for a background check to be completed, so please do not put this off if you want to be able to volunteer for an upcoming field trip or a classroom event/party, etc...

Thank you, and I look forward to hearing from you all very soon.

Ms. Jen

Jennifer Sowinski | Administrative Assistant.

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