



# St. Coletta Day School of Milwaukee

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**Weekly Update:** 11/24/2020

## **DATES TO REMEMBER / CALENDAR REMINDERS -**

November 25-27: Thanksgiving Break

December 11th- No School (Teacher work day)

December 22nd - iPad drop off

December 23 - January 1, 2021: Christmas Break

December 30th - iPad and 3rd Quarter materials pick up

January 8th - No school (Teacher work day)

## **Thanksgiving Break**

We have so much to be Thankful for these days. We really do... I know that it may not seem that way to everyone given the Pandemic we are experiencing. And I don't pretend to know what each of you are dealing with in your personal lives. What I do know is that every day our team here at school reminds all of us that 'Today is a new day'. That's the opening line in our daily mantra. And the rest of the mantra has a key word that is very important. That word is 'TRY'. Regardless of our challenges and our triumphs throughout our day, or throughout our lifetime, one thing that we can always do is TRY. Be thankful for what we have and for what we can offer to others. We can offer things that don't cost any money... things like a smile, a thumbs-up, and encouraging word... and in these challenging times, remember that we can always offer each other HOPE. Have a wonderful thanksgiving break!

## **Absences and Tardies Unexcused -vs- Excused**

*All absences and tardies should be reported to the office - (414) 453-1850. You can call anytime day or night and leave a message. The office will let the staff know about any reported absences or tardies. **ALSO** - just like when we are in person, if your student will be absent or tardy due to an appointment or a family emergency, etc... the absence will be recorded as "unexcused" unless proof is provided, ie: Dr's excuse, copy of obituary, etc... Once the office receives documentation for the planned absence the student's absence will be updated to "excused".*

### **Unexcused Absences:**

- \* Any absence that is not communicated with St. Coletta Day School
- \* Illness without a doctor's note
- \* Vacation during school days

### **Excused Absences:**

Serious or communicable illness or death in the family - The administrator will request a doctor's note for a medically-related absence when the student has a serious or communicable illness or as determined by the administration.

## **Free/Reduced Lunches Opportunity**

Now that St. Sebastian School has gone to a Virtual Learning model, students who are eligible to receive Free/Reduced lunches will now be available for pick up. There will be one day available to pick up lunches for a week at a time. On that pick up day, you have options for the time of day that you would pick the lunches up. St. Sebastian School Lunch Program is planning to provide lunch to those who either qualify for Free & Reduced Lunch or for those who wish to purchase lunch over these all-virtual weeks (and moving forward, as is helpful to our families and within our capabilities). You should contact Ms Naomi directly if you have any additional questions.

Please see the survey below - WHICH ALSO INCLUDES OTHER QUESTIONS WE NEED ALL PARENTS TO REVIEW - to sign up, if interested. Remember that this survey was designed by St. Sebastian School, so even though the first survey question is about St. Sebastian School, you should still answer 'yes' in order to be able to complete the rest of the survey.

[Click here for Survey](#)

## Student Virtual Schedules

There are some changes to the student's Virtual schedules. This should make it easier for them to get their asynchronous assignments completed. Some of the changes shown below with **Red Arrows** pointing towards them. We are showing changes in Monday and Friday, however these changes were added to every day. Art, Music or Urban Ecology happen every Friday that there is school. We have noticed that there are many times throughout the day when the students should be working on assignments and they are not. The new changes should make it work much more efficiently. The asynchronous schedule time is an important part to the overall schedule and will be noted as such in the Progress Reports. It remains essential that you are able to monitor this asynchronous learning time with the students.

Monday			
8:00-8:30	Start your day		Do Morning Routine Form
8:30-9:30	Homeroom/Morning Meeting	<a href="#">Homeroom</a> assignments in TO-DO list	Live Meeting Do Morning Meeting Form
9:30-10:45	Reading Class	<a href="#">Ms. Traci's Reading Group</a> assignments in TO-DO list	Live Instruction
10:45-11:00	Bathroom Break		
11:00-12:00	Math Class	<a href="#">Ms. Courtney's Math Group Cookie</a> assignments in TO-DO list	20 minutes MobyMax Math and Live Instruction
12:00-1:00	Lunch Break		
1:00-1:30	Vocational Work	See Google Classroom TO-DO list	Do Challenge, Spanish Word of Day, Vocational Work
1:30-2:00	Monday ELA	See Google Classroom TO-DO list	Do Word of the Day Assignments
2:00-2:30	Monday Social Studies	See Google Classroom TO-DO list	Do National Park Assignment
2:30-3:30	Read Aloud/End of Day Meeting	<a href="#">Read Aloud/Afternoon Meeting</a> assignments in TO-DO list	Live Reading, Live Meeting, Do Afternoon Meeting form Do Reading and Math Homework and See To-Do List

Friday 11-20-20			
8:00-8:30	Start your day		Do Morning Routine Form
8:30-9:30	Homeroom/Morning Meeting	<a href="#">Homeroom</a> assignments in TO-DO list	Live Meeting Do Morning Meeting Form
9:30-10:30	Art Class	<a href="#">Live Google Meet for Art Class</a>	Live Instruction
10:30-12:00	Targeted learning	Individual Check Ins, Yoga, Social Skills and TO-DO List	Finish anything on To-Do List
12:00-1:00	Lunch Break		
1:00-1:30	Vocational Work	See Google Classroom TO-DO list	Do Challenge, Spanish Word of Day, Vocational Work
1:30-2:30	Fun Friday Class	<a href="#">Special Live Class (Either Music, UEC, Art, or a Surprise)</a>	Live Instruction
2:30-3:30	Read Aloud/End of Day Meeting	<a href="#">Read Aloud/Afternoon Meeting</a> assignments in TO-DO list	Live Reading, Live Meeting, Do Afternoon Meeting form Do Reading and Math Homework and See To-Do List

## Assignment Due Dates

Now that we are in the 2nd quarter and people are comfortable with the schedule and expectations, we would like to remind you that all assignments should be submitted on time. If there is an extenuating circumstance, assignments will be accepted up to one (1) week after the due date. After that grace period, for unusual circumstances, submissions will no longer receive credit.

## No Attachment

If your student turns in a google classroom assignment without the needed attachment or without filling out the form, then the assignment will be returned to your student with no grade and the student will be asked to attach the photo so the assignment can be graded. The assignment will end up in their missing list until they resubmit it with the necessary attached photo.



# ONLINE LESSON GUIDELINES



## FIND A QUIET SPACE



Find a quiet place to work where you won't be interrupted.

Make sure the TV is off!

## BE ON TIME

Give yourself enough time to get ready for the lesson

Make sure your laptop is charged



## MUTE WHEN NOT TALKING

Don't talk when the teacher or someone else is talking

This helps to cut down on extra noise



## PRESENTATION

Camera on?  
Mic muted?

Anything embarrassing in the background?



## BE RESPECTFUL

Listen to others and don't interrupt

Raise your hand to ask a question



## PARTICIPATION

Sorry, I wasn't listening.



Be focused

Pay attention

Be an active participant

## CHAT RESPONSIBLY

Use the chat to type:

? = I have a question



! = I have something to share

## HEADPHONES

Use headphones if you have them.



It's easier to hear  
It's less distracting for other people in your home

Inspiration: "True heroism is... not the urge to *surpass* all others at whatever cost, but the urge to *serve* others at whatever